

**HIDDEN VALLEY FIRE DISTRICT
REGULAR BOARD MEETING
PUBLIC NOTICE**

May 23rd, 2024 - 4:30 P.M.

The Hidden Valley Fire District Board will meet for a Regular Board Meeting at 4:30 on May 23rd, 2024. At 4545 N Sabino Mountain Dr.

The topics and any variables related thereto referenced in the Agenda (attached hereto) will be subject to Board consideration, discussion, approval or other action. The Fire District Board may vote to go into Executive Session on any agenda item pursuant to A.R.S. 38-431.03. for legal advice

A SIGN IN SHEET AND EMAIL ADDRESS WILL BE MADE AVAILABLE BEFORE THE MEETING FOR MEMBERS OF THE PUBLIC WISHING TO SPEAK UNDER THE FOLLOWING:

- ***Call to the Public*** - According to the Arizona Open Meeting Law; the District Board can only discuss matters listed on the meeting agenda. There will be a general “Call to the Public” during which members of the public can present comments/opinions regarding their particular issues. Comments must be limited to three (3) minutes. Members of the Board may not respond to these comments unless they are personal criticism directed at a particular member. Board members are permitted to direct staff to review the matter or ask that it be put on a future agenda.
- ***Agenda Items*** - Members of the public can comment on items that are already on the agenda. The Chair will recognize the public at the appropriate time and comments must be limited to three (3) minutes. The Board can respond to and discuss these comments.

The Chair reserves the right to preserve order and decorum throughout the meeting in an appropriate manner and to change or alter the order of the Agenda. Reasonable accommodations will be made for the hearing/physically impaired upon at least a 24-hour prior notification to the District Administrator at 520.940.2338

AGENDA: (See Attached)

Dated this 15th day of May 2024

Signature on file

Lee Altar, Chair
Hidden Valley Fire District

Hidden Valley Fire District

Regular Fire Board Meeting

May 23rd at 4:30 P.M. 2024
At 4545 N. Sabino Mountain Dr. Tucson

Agenda

- I. **CALL TO ORDER / ROLL CALL** – Lee Alter, Chair
- II. **CALL TO THE PUBLIC**
- III. **CLERKS REPORT**
 - A. Approval of Minutes - Regular Meeting April 25th, 2024
- IV. **RURAL METRO CHIEF’S REPORT** – Fire Chief Karl Isselhard
 - A. Staffing and Activities
- V. **ADMINISTRATIVE REPORT** – Administrator Simon Davis
 - A. Financials – Presentation of the April 2024 Financial Report
 - B. Approval of the April 2024 Financial Report
- VI. **OLD BUSINESS** –
 - A. Ratification on the FY25 District Budget
Discussion of FY25 District Budget
 - i. Open Public Meeting to Discuss and hear Comments on FY25 District Budget - **Chairman**
 - ii. Close Public Meeting - **Chairman**
 - B. Action on Approving and Submitting to Pima County the District Budget for FY25 – **Chairman**
- VII. **NEW BUSINESS** –
 - A. Discussion and Action on renewing the District’s Liability Insurance for one year with VFIS of Arizona not to exceed the sum of \$2,104.00. – **Mr. Davis**
- VIII. **FUTURE AGENDA ITEMS**
- IX. **ANNOUNCEMENTS**
 - A. Next Regular Meeting July 25th
 - B. AFDA/AFCA Summer Conference Glendale July 16th, 2024
- X. **ADJOURN REGULAR MEETING**

Hidden Valley Fire District
Minutes of the April 25th, 2024, Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Hidden Valley Fire District Governing Board was held via Zoom conference call. Chairman Alter called the meeting to order at 16:30. All Board members were present. Also in attendance was Chief Karlik of Rural Metro and Administrator Simon Davis
2. **Call to the Public:** No requests were made.
3. **Reading and Approval of Minutes:** Minutes of the February 22nd regular meeting was presented for approval by Mr. Davis. Mr. Milward made a motion to approve the minutes as written, Mr. Flores seconded the motion. The motion passed unanimously.
4. **Rural Metro Chief's Report:**
Chief Karlik updated the Board on the Rural Metro run statistics and staffing for the responding units. He also gave an update on Rural Metro's Pima County current staffing models.
5. **Administrative Report:**
Financials - Mr. Davis presented the February and March financials for Board review and analysis, Mr. Alter made a motion to approve the presented financials and Mr. Milward seconded. Motion passed unanimously.
6. **Old Business:**
 - A. Mr. Davis gave an update on continued research on a suitable bank account solution for the District but stated fees associated with most options were excessive for the amount of business the District would do. He would continue to look at options. No Action
7. **New Business:**
 - A. Discussion and presentation was held on the proposed FY25 budget (see attached). Based on minimal changes from the current year's budget and no suggested increase to the tax rate Mr. Alter made a motion to post the proposed budget for public review, per statute and look to ratify at the next meeting. Mr. Milward seconded, and the motion passed unanimously.
 - B. Mr. Davis advised the Board of a 'Notice of Election' for two open board positions at the November general election. Mr. Alter and Mr. Milward's terms are up for election and nominations need to be submitted to the County Board of Elections by July 8th
8. With no further business the meeting adjourned at 17:31

The next meeting will be on May 23rd at 4545 N Sabino Mountain Dr.

Hidden Valley Fire District

Monthly Financial Report

ARS 48 § 805

April 2024

Key Points

Revenue

○ Beginning Balance -	\$192,453.04
○ County Real Estate/PP Tax for the month of December -	\$24,187.01
○ Fire District Assistance Taxes -	\$7,450.01
○ Interest earned -	\$947.02
Total Monthly Revenue	\$32,584.04

Expenses

○	\$0
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Ending Balance

○ Ending Balance	\$225,037.08
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Hidden Valley Fire District Five Year Projections

Tax Levy Revenues		FY25	FY26	FY27	FY28	FY28
	Real Estate	\$ 348,690	\$ 362,638	\$ 377,143	\$ 392,229	\$ 407,918
	Fire District Assistance Tax	\$ 69,738	\$ 72,528	\$ 75,429	\$ 78,446	\$ 81,584
	Tax Levy Subtotal	\$ 418,428	\$ 435,165	\$ 452,572	\$ 470,675	\$ 489,502
	Total Revenues	\$ 418,428	\$ 435,165	\$ 452,572	\$ 470,675	\$ 489,502
	Rural Metro Contract	\$ 380,357	\$ 399,375	\$ 419,344	\$ 440,311	\$ 462,326
	Admin Services	\$ 27,808	\$ 28,642	\$ 29,502	\$ 30,387	\$ 31,298
	Contingency Allocations	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Expenses	\$ 408,165	\$ 428,017	\$ 448,845	\$ 470,697	\$ 493,624
		\$ 10,263	\$ 7,148	\$ 3,727	\$ (23)	\$ (4,123)
	District Assessed Valuation	\$ 35,026,637	\$ 36,777,969	\$ 38,616,867	\$ 40,547,711	\$ 42,575,096
	Growth Projections	5.12%	4.00%	4.00%	4.00%	4.00%
	Tax Rate	0.9999	0.9999	0.9999	0.9999	0.9999