

**HIDDEN VALLEY FIRE DISTRICT  
REGULAR BOARD MEETING  
PUBLIC NOTICE**

**July 25th, 2024 - 4:30 P.M.**

The Hidden Valley Fire District Board will meet in public session for a Regular Board Meeting at 4:30 on July 25<sup>th</sup>, on Zoom Teleconferencing.

*Instructions for joining the meeting via teleconferencing*

*Dial +1 253 205 0468*

*Meeting ID: 831 4893 0324*

*Passcode: 250428*

*Or go to Zoom Link*

*<https://us06web.zoom.us/j/83148930324?pwd=XbE8rsK5oblL9rjizf4tKuEwyWXJFm.1>*

*For Technical Support before or during the meeting call 1-520-940-2338*

The topics and any variables related thereto referenced in the Agenda (attached hereto) will be subject to Board consideration, discussion, approval or other action. The Fire District Board may vote to go into Executive Session on any agenda item pursuant to A.R.S. 38-431.03. for legal advice

**A SIGN IN SHEET AND EMAIL ADDRESS WILL BE MADE AVAILABLE BEFORE THE MEETING FOR MEMBERS OF THE PUBLIC WISHING TO SPEAK UNDER THE FOLLOWING:**

- ***Call to the Public*** - According to the Arizona Open Meeting Law; the District Board can only discuss matters listed on the meeting agenda. There will be a general “Call to the Public” during which members of the public can present comments/opinions regarding their particular issues. Comments must be limited to three (3) minutes. Members of the Board may not respond to these comments unless they are personal criticism directed at a particular member. Board members are permitted to direct staff to review the matter or ask that it be put on a future agenda.
- ***Agenda Items*** - Members of the public can comment on items that are already on the agenda. The Chair will recognize the public at the appropriate time and comments must be limited to three (3) minutes. The Board can respond to and discuss these comments.

The Chair reserves the right to preserve order and decorum throughout the meeting in an appropriate manner and to change or alter the order of the Agenda. Reasonable accommodations will be made for the hearing/physically impaired upon at least a 24-hour prior notification to the District Administrator at 520.940.2338

**AGENDA: (See Attached)**

**Dated this 20<sup>th</sup> day of July 2024**

***Signature on file***

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**Lee Altar, Chair**

**Hidden Valley Fire District**

# Hidden Valley Fire District

## Regular Fire Board Meeting

July 25th 4:30 P.M. 2024

Via Zoom

See Public Notice for access details

### Agenda

- I. **CALL TO ORDER / ROLL CALL** – Lee Alter, Chair
- II. **CALL TO THE PUBLIC**
- III. **CLERKS REPORT**
  - A. Approval of Minutes - Regular May 23rd, 2024
- IV. **RURAL METRO CHIEF’S REPORT** – Fire Chief Karl Isselhard
  - A. Staffing and Activities
- V. **ADMINISTRATIVE REPORT** – Administrator Simon Davis
  - A. Financials – Presentation of the May and June 2024 Financial Reports
  - B. Approval of the May and June 2024 Financial Reports
- VI. **OLD BUSINESS** –
  - A. No Old Business
- VII. **NEW BUSINESS** –
  - A. Discussion but no Action on District’s End of Year Report – Simon Davis
  - B. District Election Update
- VIII. **FUTURE AGENDA ITEMS**
- IX. **ANNOUNCEMENTS**
  - A. Next Regular Meeting September 26th
- X. **ADJOURN REGULAR MEETING**

Hidden Valley Fire District  
Minutes of the May23rd, 2024, Meeting

1. **Call to Order and Roll Call:** The regular meeting of the Hidden Valley Fire District Governing Board was held at 4545 N Sabino Mountain Dr. Chairman Alter called the meeting to order at 16:34. All Board members were present. Also in attendance was Chief Isselhard of Rural Metro and Administrator Simon Davis
2. **Call to the Public:** No requests were made.
3. **Reading and Approval of Minutes:** Minutes of the April 25th regular meeting was presented for approval by Mr. Davis. Mr. Milward made a motion to approve the minutes as written, Mr. Flores seconded the motion. The motion passed unanimously.
4. **Rural Metro Chief's Report:**  
Chief Isselhard updated the Board on the Rural Metro run data and staffing for the responding units. He also gave an update on Rural Metro's Pima County current operational status.
5. **Administrative Report:**  
Financials - Mr. Davis presented the April financials for Board review and analysis, Mr. Flores made a motion to approve the presented financials and Mr. Milward seconded. Motion passed unanimously.
6. **Old Business:**
  - A. Chairman Alter opened a Public Meeting to hear discussion on the FY25 District Budget. There were no public present and Mr. Davis advised the Chairman that he had not received any comments either by phone or email.
  - B. The Chairman closed the Public Meeting and opened discussion with the Board. After confirmation that the tax rate was remaining the same the question was called for a motion on the FY 25 Budget. Mr. Milward made the motion the approve the budget as posted and Mr. Alter seconded. Motion passed unanimously. Mr. Davis advised he would submit to the County for adoption.
7. **New Business:**
  - A. Discussion and presentation was held on approving the annual renewal of the VFIS Liability Insurance. Mr. Davis presented the new policy and advised the Board there has been a minimal increase (less than \$100). Mr. Milward made a motion to approve the policy in a sum not to exceed \$2,104. Mr. Flores seconded and the motion passed unanimously.
8. With no further business the meeting adjourned at 17:05

The next meeting will be on July 25<sup>th</sup> via Zoom

# Hidden Valley Fire District

## Monthly Financial Report

*ARS 48 § 805*

May 2024

### Key Points

#### Revenue

○ Beginning Balance -	\$225,037.08
○ County Real Estate/PP Tax for the month of December -	\$69,530.11
○ Fire District Assistance Taxes -	\$12,882.25
○ Interest earned -	\$783.43
Total Monthly Revenue	\$83,195.79

#### Expenses

○ ESM Management Contract Jan – June	\$7,193.82
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#### Ending Balance

○ Ending Balance	\$301,039.05
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# Hidden Valley Fire District

## Monthly Financial Report

*ARS 48 § 805*

June 2024

### Key Points

#### Revenue

○ Beginning Balance -	\$301,039.05
○ County Real Estate/PP Tax for the month of December -	\$2,741.18
○ Fire District Assistance Taxes -	\$966.84
○ Interest earned -	\$1,185.52
Total Monthly Revenue	\$4,893.54

#### Expenses

○ 2 <sup>nd</sup> Contract Payment Rural Metro	\$185,056.00
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#### Ending Balance

○ Ending Balance	\$120,876.59
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# **Hidden Valley Fire District**

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## **Tentative Board Meeting Schedule 2024 through 2025**

- July 25th @ 4:30pm
- September 26th @ 4:30pm
- November 21st @ 4:30pm
- January 23rd @ 4:30pm
- March 27th @ 4:30pm
- May 22nd @ 4:30pm
- June 26th @ 4:30pm Final FY26 Budget Approval