

**HIDDEN VALLEY FIRE DISTRICT  
REGULAR BOARD MEETING  
PUBLIC NOTICE**

**June 22nd, 2023 - 4:30 P.M.**

The Hidden Valley Fire District Board will meet in public session for a Regular Board Meeting at 4:30 on June 22nd, 2023, at 4545 N Sabino Mountain Dr. Tucson, AZ (Sabino Mountain Community Club House)

The topics and any variables related thereto referenced in the Agenda (attached hereto) will be subject to Board consideration, discussion, approval or other action. The Fire District Board may vote to go into Executive Session on any agenda item pursuant to A.R.S. 38-431.03. for legal advice

**A SIGN IN SHEET AND EMAIL ADDRESS WILL BE MADE AVAILABLE BEFORE THE MEETING FOR MEMBERS OF THE PUBLIC WISHING TO SPEAK UNDER THE FOLLOWING:**

- ***Call to the Public*** - According to the Arizona Open Meeting Law; the District Board can only discuss matters listed on the meeting agenda. There will be a general “Call to the Public” during which members of the public can present comments/opinions regarding their particular issues. Comments must be limited to three (3) minutes. Members of the Board may not respond to these comments unless they are personal criticism directed at a particular member. Board members are permitted to direct staff to review the matter or ask that it be put on a future agenda.
- ***Agenda Items*** - Members of the public can comment on items that are already on the agenda. The Chair will recognize the public at the appropriate time and comments must be limited to three (3) minutes. The Board can respond to and discuss these comments.

The Chair reserves the right to preserve order and decorum throughout the meeting in an appropriate manner and to change or alter the order of the Agenda. Reasonable accommodations will be made for the hearing/physically impaired upon at least a 24-hour prior notification to the District Administrator at 520.940.2338

**AGENDA: (See Attached)**

Dated this 6<sup>th</sup> day of June 2023

***Signature on file***  
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Lee Altar, Chair  
Hidden Valley Fire District

# Regular Fire Board Meeting

June 22nd at 4:30 P.M. 2023

## Agenda

- I. **CALL TO ORDER / ROLL CALL** – Lee Alter, Chair
- II. **CALL TO THE PUBLIC**
- III. **CLERKS REPORT**
  - A. Approval of Minutes - Regular Meeting May 25th, 2023
- IV. **RURAL METRO CHIEF’S REPORT** – Fire Chief Karl Isselhard
  - A. Staffing and Activities
- V. **ADMINISTRATIVE REPORT** – Administrator Simon Davis
  - A. Financials – Presentation of the May 2023 Financial Report
  - B. Approval of the May 2023 Financial Report
- VI. **OLD BUSINESS** –
  - A. No Old Business
- VII. **NEW BUSINESS** –
  - A. Discussion of FY24 District Budget - No Action
    - i. Open Public Meeting to Discuss and hear Comments on FY24 District Budget - **Chairman**
    - ii. Close Public Meeting - **Chairman**
  - B. Action on Approving and Submitting to Pima County the District Budget for FY24 – **Chairman**
  - C. Discussion and Action on District Insurance - **Administrator Simon Davis**
- VIII. **FUTURE AGENDA ITEMS**
- IX. **ANNOUNCEMENTS**
  - A. Next Meeting August 24th
- X. **ADJOURN REGULAR MEETING**

# Hidden Valley Fire District

## Minutes of the May 25th, 2023, Meeting

1. Call to Order and Roll Call: The regular meeting of the Hidden Valley Fire District Governing Board was called to order by Chairman Alter at 16:45. All Board members were present and attended via Zoom Video Conferencing. Also in attendance was Chief Isselhard of Rural Metro, Administrator Simon Davis. There was one member of the public also on the call.
2. Call to the Public: No Requests
3. Reading and Approval of Minutes: Minutes of the April 14th regular meeting were presented for approval by Mr. Milward. Chair Alter made a motion to approve the minutes as written, Mr. Flores seconded the motion. The motion passed unanimously.
4. Rural Metro Chief's Report:  
Chief Isselhard updated the Board on the latest run statistics and staffing for the responding units. He also gave an update on current staffing issues and solutions they are working on to improve things.
5. Administrative Report:  
Financials - Mr. Davis presented the April financials for Board review and analysis, after some discussion, Mr. Milward made a motion to approve the presented financials and Mr. Flores seconded. Motion passed unanimously.
6. Old Business:
  - A. No old business.
7. New Business:
  - A. Mr. Davis presented a draft of the FY24 Fire District Budget for Board discussion and comment. After several questions related to budget trends and inflationary issues Chair Alter made a motion to approved for pubic posting a draft of the FY 24 budget. Mr. Milward seconded. Motion passed unanimously. (See posted budget on web site)
  - B. Discussion was held on creating a logo for District identity. Mr. Davis advised the Board he would work on some renditions and bring them back to the Board at a future meeting.
8. Future Agenda items discussed.
  - A. Chairman Alter announced the next meeting is on May 22<sup>nd</sup> at 16:30 in person at 4545 N Sabino Mountain Dr.

With no further action being taken the Meeting was Adjourned at 17:50

# Hidden Valley Fire District

## Monthly Financial Report

ARS 48 § 805

May 2023

### Key Points

#### Revenue

○ Beginning Balance -	\$86,200.99
○ County Real Estate/PP Tax revenue for the month of May -	\$9,254.05
○ Fire District Assistance Taxes -	\$3,785.91
○ Interest earned -	\$817.68
Total Monthly Revenue	\$13,857.64

#### Expenses

○ None	\$0.00
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#### Ending Balance

○ Ending Balance	\$100,058.63
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